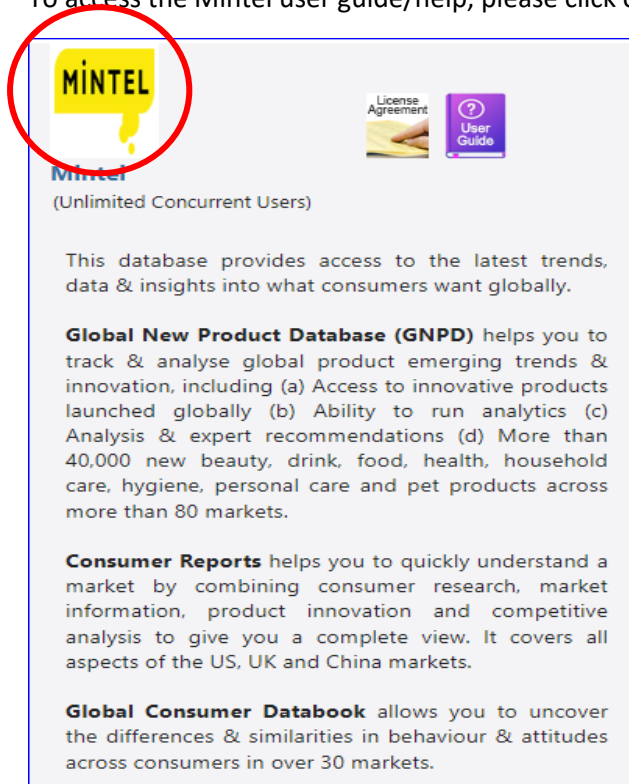


## How to access Mintel user guide/help

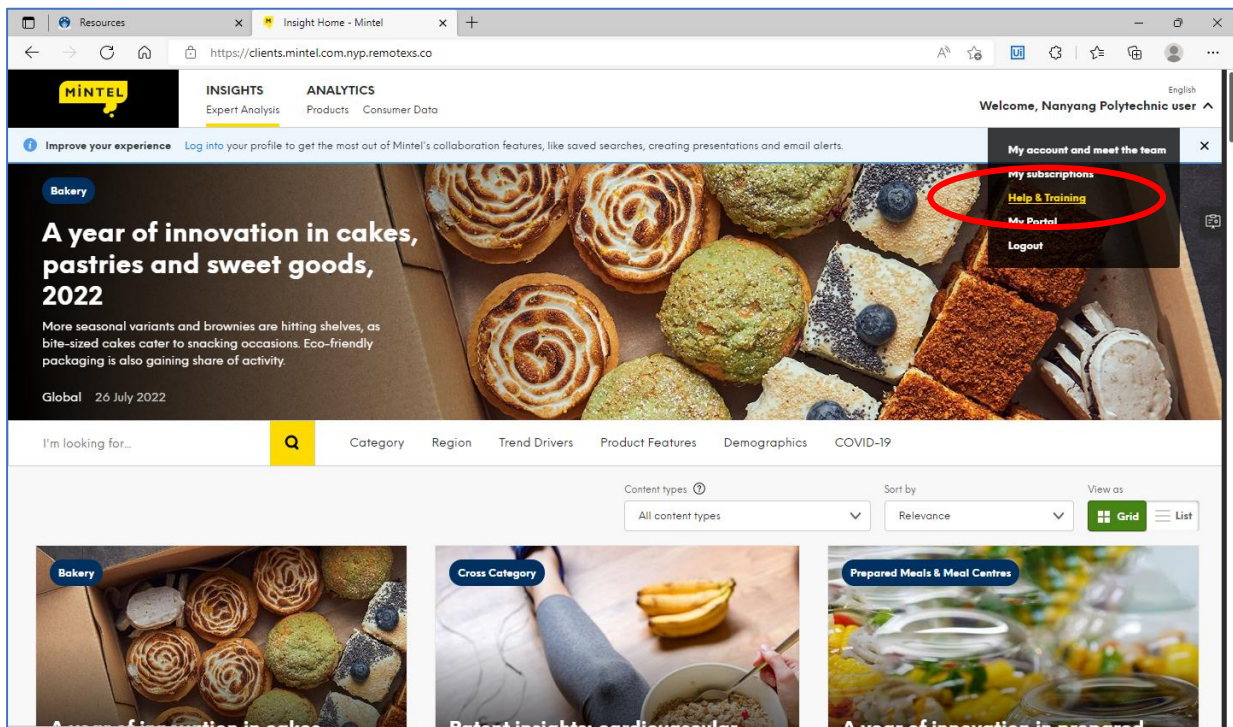
### Step 1:

To access the Mintel user guide/help, please click on the Mintel name/icon circled in red below:

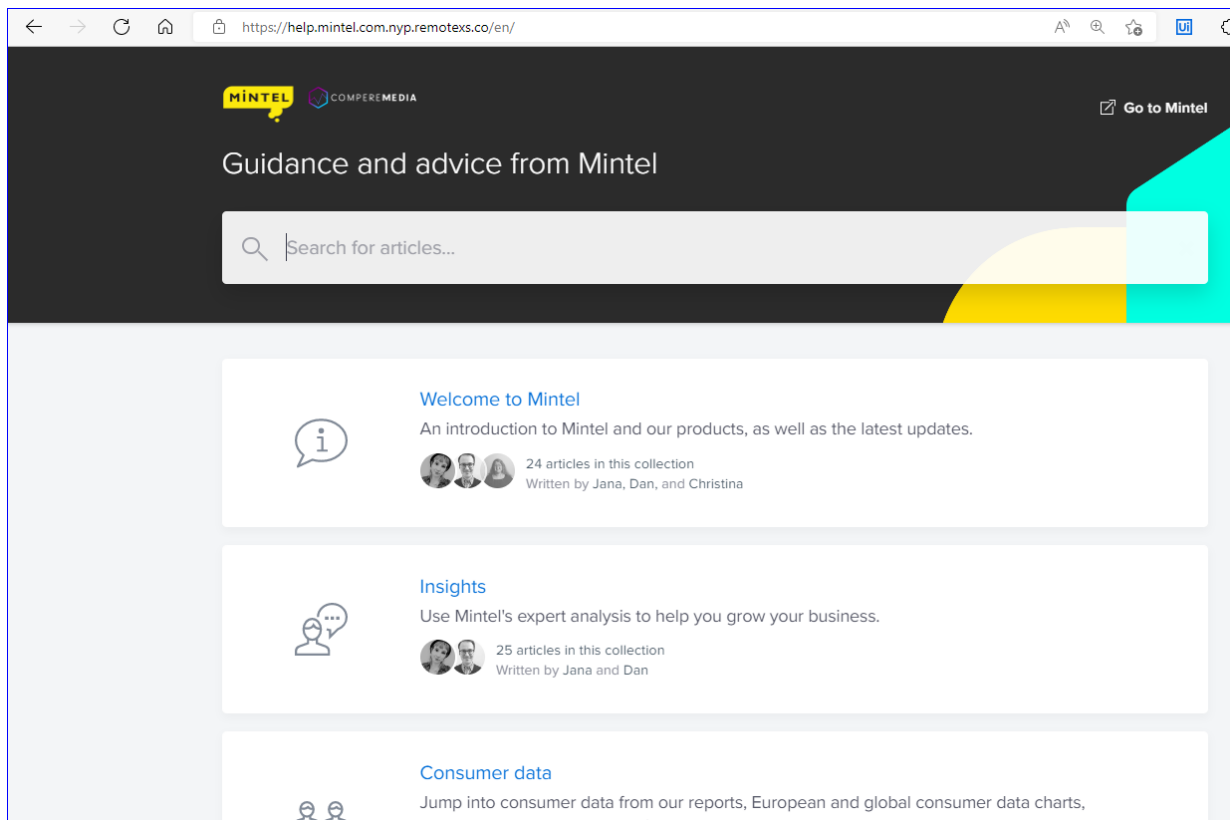


### Step 2:

Check that the top right side is showing “Welcome, Nanyang Polytechnic user” and click on the ‘Help & Training’ link as circled in red below

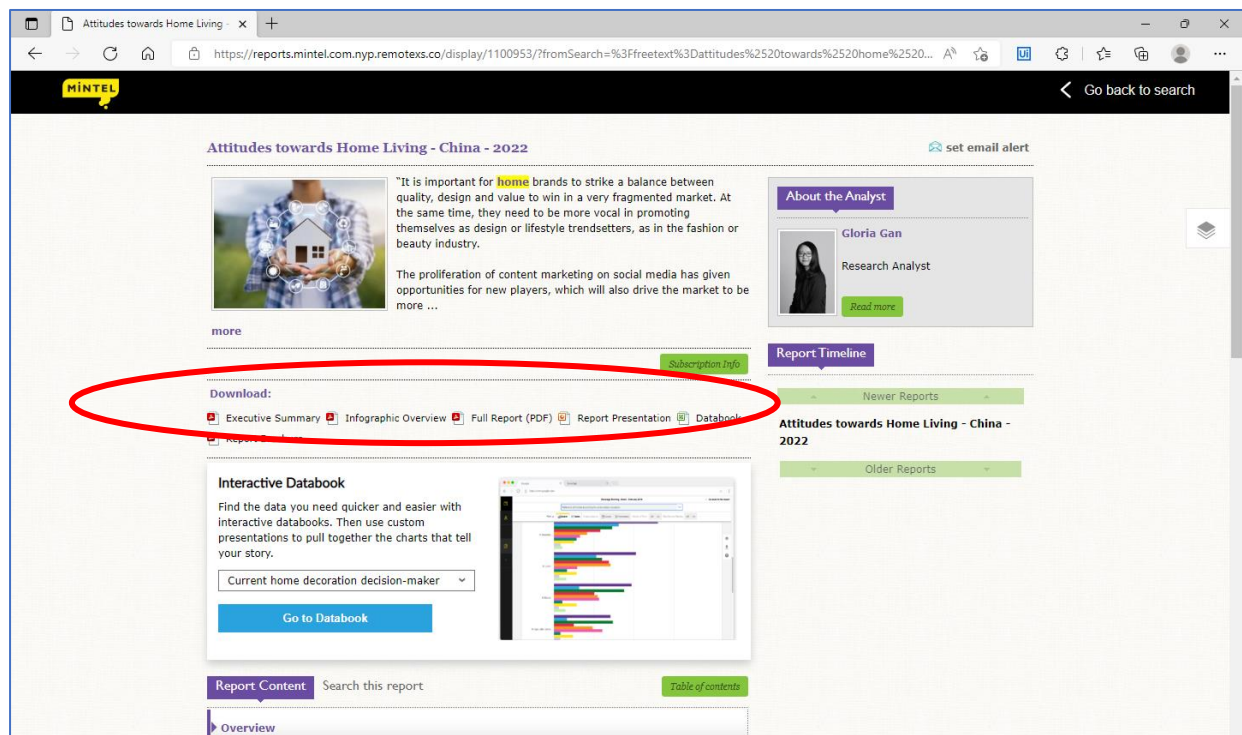


You will then be directed to the Mintel User Guide/Help website.



## How to download reports

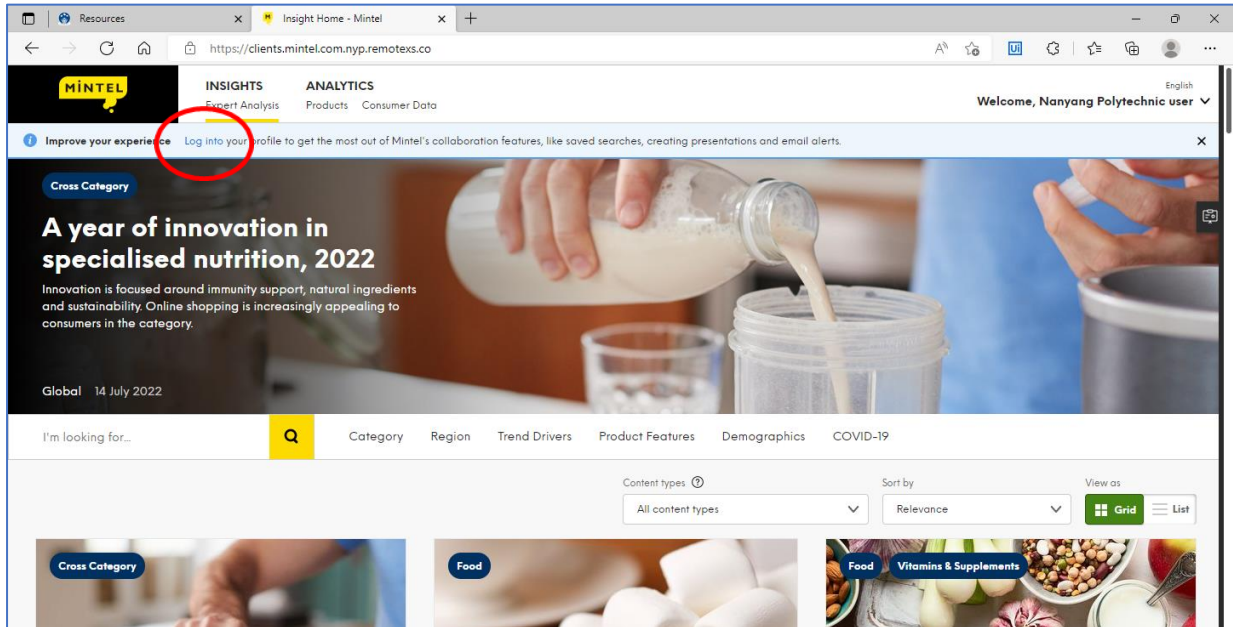
To download reports like those shown below, you need to log into your profile or register a new profile (if you do not have one).



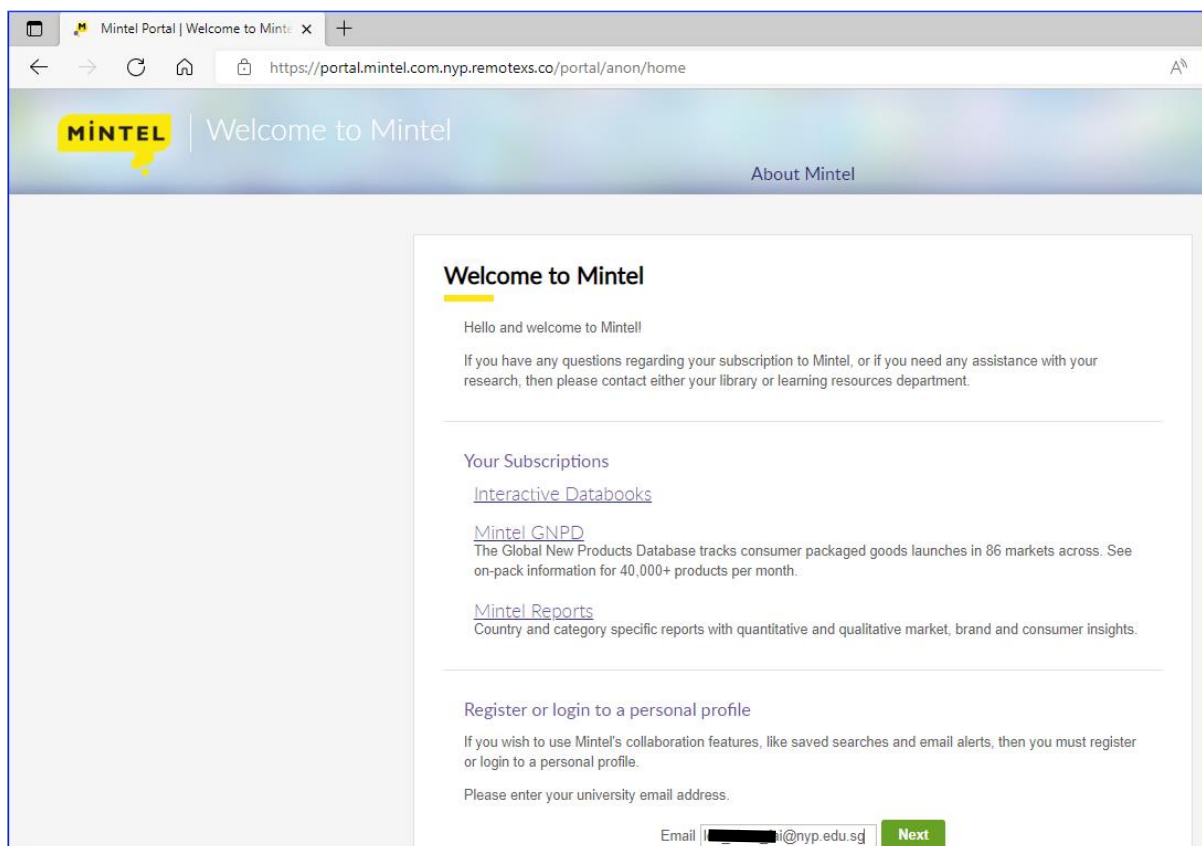
# How to login to your profile

## Step 1:

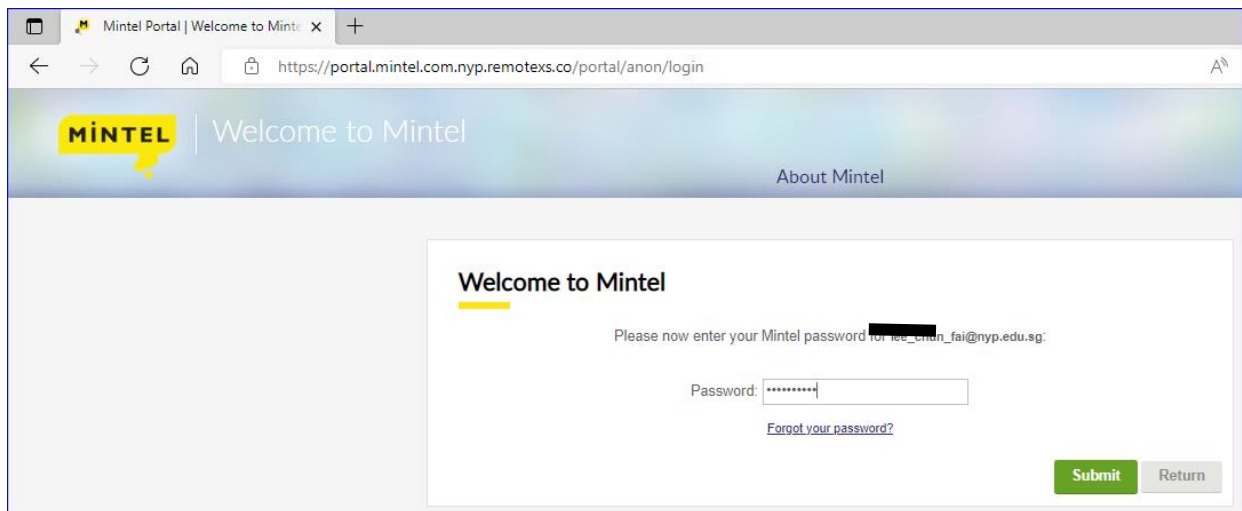
To login to your profile, please click on the link circled in red below:



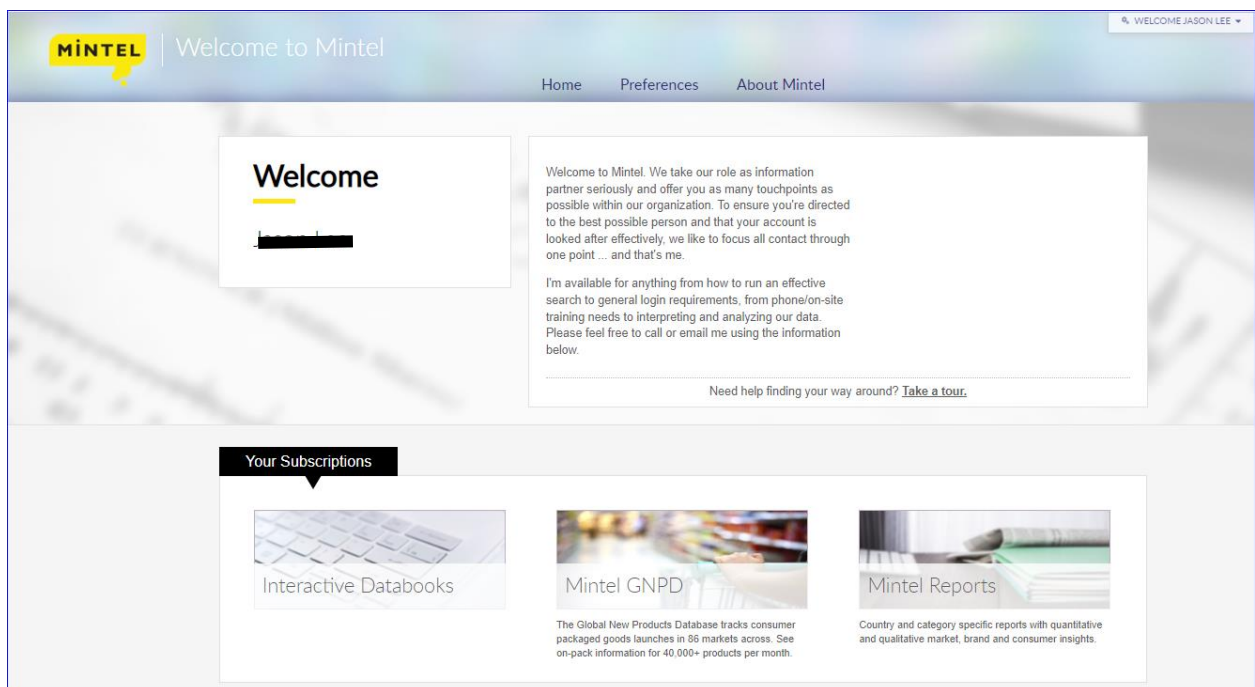
You will see the screen as shown below. Please proceed to register for a new account or login to your own account (if you have registered previously).



Next, the website will prompt you to enter a password (which is the password you entered when you register for a new account):



After clicking submit in the previous screen, you will see the following screen with your name below "Welcome":



You can then click on the 'GNPD' box in the middle which will bring you to the screen as shown below.

If you have logged in to your own profile successfully, you will be able to see your own name at the top right corner of the following page:

